

NOTICE FOR EMPANELMENT & ENGAGEMENT OF ELECTRICAL AUDITORS/ ENGINEERS FOR DOING ELECTRICAL AUDIT FOR FIRE SAFETY IN PREMISES OF 58 BRANCHES WITH 55 ATMS, 1 OFFICE UNDER UCO BANK ZONAL OFFICE, JORHAT.

SEALED QUOTATIONS ARE INVITED FROM COMPETENT PERSONS/ AGENCIES HAVING SOUND TECHNICAL CAPABILITY FOR ELECTRICAL AUDIT OF BANK'S BRANCHES UNDER ZONAL OFFICE, JORHAT

DETAILED TERMS & CONDITIONS ARE GIVEN BELOW.

1. Scope of work:-

- a. We have 58 branches, 61 ATMs and one Zonal Office under Jorhat zone situated in 24 Districts of Assam, Arunachal and Nagaland State. District-wise position of branches shown in Annexure- D of this advertisement.
- b. Work is of doing Electrical audit of branches for fire safety, energy saving & assessment of compliance of statutory guidelines of state electricity deptt.
- c. Submission of E-audit reports of branch duly counter signed by branch official to respective branch as well as zonal office along with branch wise summary of finding, irregularities, recommendation to rectify irregularities & bill of quantity of job work, equipments, accessories required to restore normalcy of electric arrangement in each of branch.
- d. Estimated cost of work for 58 branches with 61 ATMs and one Zonal Office would be approx. Rs. 1.30 lacs (Rupees one lac thirty thousand only).

1. Eligibility Criteria of the bidder person/ agency:

- Applicant can be individual / organization.
- Applicant should possess the valid Electrical Auditor license / holding degree in Electrical engineering/ accredited by BEE (Bureau of Energy efficiency). Photocopy of such license/ certificate should be submitted with the application.
- The person or staff appointed by successful bidder to conduct electrical audit of branches / offices must have degree in electrical engineering/ accredited by BEE (Bureau of Energy efficiency).
- Bidders have GST & PAN registrations.

अंचल कार्यालय, जोरहाट Zonal Office, Jorhat , टी.एन.शर्मा पथ T.N.Sarma Path, नेहरू पार्क Nehru Park, जोरहाट Jorhat – 785001

ई-मेल E-Mail : zo.Jorahat@ucobank.co.in; zjorahat.sec@ucobank.co.in

(राजभाषा का प्रकाश – बैंक का विकास)

- Bidder should have experience in executing the similar work as under at the Public sector banks/ RBI/ Govt organizations/PSU in last 5 years as on 30th April 2025.

1. Three similar completed or active contracts in not less than 25 branches/ locations in last 5 years as on 30th April 2025.

OR

2. Two similar completed or active contracts in not less than 35 branches/ locations in last 5 years as on 30th April 2025.

OR

3. One similar completed or active contract in not less than 55 branches/ locations in last 5 years as on 30th April 2025.

Documentary proofs for the above specified work(s) like work order(s) and satisfactory/ successful accomplishment certificate(s) for each allotted work/ contract issued by respective organization / authority must be provided to establish the eligibility of vendor.
Refer Annexure-B

3. Schedule for submission of Bids:

SI No	Process	Schedule
1	Date of commencement of tender	September 08, 2025
2	Pre-bid meeting	Queries related to tender can be submitted on our email, zojorhat.sec@ucobank.co.in on or before September 22nd September, 2025 or interested bidder may visit our office on September 22nd, 2025 for pre-bid meeting. Amendment/ addendum if any in NIT in response of Pre-bid queries would be published on or before bank's website by September 29th, 2025 .
3	Last date of receipt of Sealed Bids	03rd October, 2025 up to 05 PM, tender receipt after that timeline would not be considered for evaluation.
4	Address for communication/ submission of bids.	Zonal Manager, UCO Bank, Zonal Office, T N Sarmah Path, Nehru Park, Jorhat - 785001
5	Date of opening of Bids	October 04 th , 2025 up to 03.00 PM at Zonal Office, Jorhat
6	Estimated cost of tender	Rs. 1.3 lakh (One Lac thirty thousand)
7	Earnest Money deposit	Rs. 5000/- , Demand draft in the name of UCO Bank, Zonal office, Jorhat
8	Performance security (Refundable)	To be provided @ 10% of cost of work or at applicable rate as prescribed by Govt./ bank's guidelines at the time of issuance of work order.
9	Validity of tender	90 days from the date of opening of bids
10	Tender Fees	Tender fees Rs. 1000 non refundable to

अंचल कार्यालय, जोरहाट Zonal Office, Jorhat , टी.एन.शर्मा पथ T.N.Sarma Path, नेहरू पार्क Nehru Park, जोरहाट Jorhat – 785001

ई-मेल E-Mail : zo.Jorahat@ucobank.co.in; zojorahat.sec@ucobank.co.in

(राजभाषा का प्रकाश – बैंक का विकास)

		be paid Demand draft in the name of UCO Bank, Zonal office, Jorhat.
--	--	---------------------------------------------------------------------

4. Quotation should be submitted in two Parts in separate sealed envelopes containing Part-I and Part-II which should be put in third sealed envelope, super scribing '**Application for Engagement of 'Electrical Auditor'**' of Bank's Branches under Jorhat zone.

5. The Part-I & Part-II must contain the following documents:

1. **Part-I** - of tender, super scribing "PART-I (Technical Bid for Empanelment of 'Electrical Audit')", should contain Application in Bank's prescribed format as per Annexure-A along with all relevant documents as mentioned in the Annexure-B and a acceptance of terms & conditions as mentioned in Annexure-C.

There should not be any indication of price/rate/charges in Part-I of the tender. Conditional tenders will not be accepted.

2. **Part-II** - of tender should be submitted in separate sealed cover, super scribing "PART-II (Price Bid for Empanelment of 'Electrical Audit')". The price should be quoted in the prescribed format given in **Annexure-F**.

6. Evaluation of Bids: Part (I) Eligibility bid would be opened first, bidders who qualified in the evaluation of their eligibility bid are only considered for empanelment & evaluation of their financial bids Part-II. Date of opening of bids will be as per above specified schedule, in case of rescheduling of the same, an intimated would be sent to bidders through bidder's email & telephone no. as shown on outer envelope of their bid. Bank is not liable of non receipt of information of opening of bids in case of not mentioning of email ID / telephone no., bounce back of email, not connecting to bidders through telephone. Bank reserves the right to reject any/all bids without assigning any reason thereto. Bidders can witness the tender opening process through their authorized representative of schedule date & time, it is not mandatory for bidder to present at the time of opening of bids. We are not bound to hold the process of opening of tender due to absence of representative of any or all of the bidders at the time of opening of bids.

7. Allotment of work: Price bids of eligible bidders would be comparatively evaluated & lowest bid (L-1) would be decided on the basis of price quoted by bidders for Electrical audit as per annexure- F, Price bid). Work would be allotted to lowest (L-1) bidder; bank can also distribute the work among other eligible bidder(s) at the lowest rate. In that case major share of work would be allotted to lowest bidder. Bank can negotiate with lowest bidder.

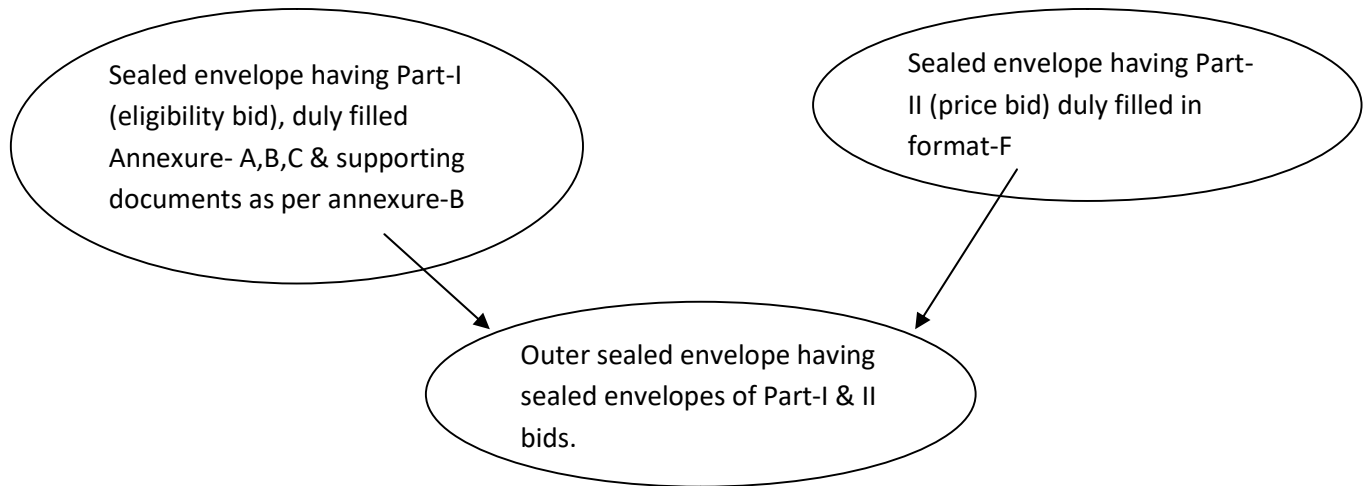
8. Earnest money deposit:-

i. Bidder has to provide earnest money deposit of Rs. 5000/- (Five thousand only) in the form of Demand draft (DD) in favour of UCO Bank Zonal Office, Jorhat along with tender document (Part-I bid). In case the bidder is exempted by Govt. order, need to provide an undertaking on non-judicial stamp stating that he/ they will not refuse to execute the purchase order/ contract if awarded by bank. EMD is liable to be forfeited in the event of:

a) Revocation of the tender or increasing the rates after opening of the tender and before the expiry of the validity of tender.

- b) Refusal of the bidder/auditor to execute the work or not complying with the contractual terms & conditions after awarding of contract.
- ii. EMD of unsuccessful bidder would be returned.
- iii. For any queries, bidder may contact the undersigned on working days between 10 A.M. to 5 P.M.
- iv. Bank is not responsible for any typographically mistake in the tender documents, late receipt bid or damage of bid in transit.
- v. Any dispute arising in this matter will be settled in the jurisdiction of Jorhat, Assam.

Submission & Packing of bids



Chief Manager

UCO Bank, Zonal Office,

T N Sarmah Path, Nehru Park, Jorhat

E-mail: zojorhat.sec@ucobank.co.in

Phone no. 8822196418

Enclosure:- Annexure- A,B,C,D,E & F

APPLICATION FORMAT

APPLICATION FOR ENGAGEMENT/ EMPANELMENT OF ELECTRICAL AUDITOR FOR VARIOUS BRANCHES, ATM & OFFICE OF UCO BANK UNDER JORHAT ZONE

1. Name of Applicant
(Company/Firm/Individual/Agency):
2. Registered Address of the Applicant
with Telephone No. & E-mail ID:
3. Year of Establishment:
4. Status of the Applicant (whether Proprietary/Private Ltd./Public Limited/Co-operative Society/Public sector/Autonomous body/Govt. Department):
(Enclose copies of relevant documents)
5. Name of Proprietor/Directors/Partners/Controlling body
 - i)
 - ii)

6. Whether registered for GST.
If so, please mention the GST number and furnish a copy:

7. Details of Permanent

Account Number:

(Enclose photocopy of PAN Card)

8. Whether the documentary proofs establishing the eligibility for empanelment has been provided:

(Enclose copies of relevant documents/ work orders, completion certificates specified in Annexure-B)

The particulars furnished in the application, eligibility bid- Annexure-B & documentary proofs submitted along with are true to the best of my/our knowledge & belief. I/we understand that if any of the particulars is found incorrect, even at a later stage, my/our empanelment will be cancelled & EMD can be forfeited. I/ we understand and accept the terms & conditions of the tender.

Date:

(Signature & Seal of bidder)

Name of Bidder

अंचल कार्यालय, जोरहाट Zonal Office, Jorhat , टी.एन.शर्मा पथ T.N.Sarma Path, नेहरू पार्क Nehru Park, जोरहाट Jorhat – 785001

ई-मेल E-Mail : zo.Jorahat@ucobank.co.in; zojorahat.sec@ucobank.co.in

(राजभाषा का प्रकाश – बैंक का विकास)

ELIGIBILITY BID (PART-I)

SI No	Documentary proofs establishing eligibility of bidder	Provided (Yes/No)
1	Name of the bidder, Address	
2	License of Electrical Auditors/ Degree in Electrical engineering/ Accredited by BEE.	
3	Degree/ license/ BEE accreditation in favour of staff to be entrusted for doing electrical audit in branches.	
4	Copy of GST & PAN in the name person/agency	
5	Earnest money DD/ undertaking in case of exempted firm.	
6	List of clients with contact details	
7	Copies of three similar completed or active contracts of Electric audits along with completion certificate from issuing organisation in not less than 25 branches/ locations in last 5 years	
	Work order/ contract -1	
	Successful completion certificate	
	Work order/ contract -2	
	Successful completion certificate	
	Work order/ contract -3	
	Successful completion certificate	
8	Copies of two similar completed or active contracts of Electric audits along with completion certificate from issuing organisation in not less than 35 branches/ locations in last 5 years	
	Work order/ contract -1	

अंचल कार्यालय, जोरहाट Zonal Office, Jorhat , टी.एन.शर्मा पथ T.N.Sarma Path, नेहरू पार्क Nehru Park, जोरहाट Jorhat – 785001

ई-मेल E-Mail : zo.Jorahat@ucobank.co.in; zjorahat.sec@ucobank.co.in

(राजभाषा का प्रकाश – बैंक का विकास)

	Successful completion certificate	
	Work order/ contract -2	
	Successful completion certificate	
	Copies of one similar completed or active contract of Electric audits along with completion certificate from issuing organisation in not less than 58 branches/ locations in last 5 years	
	Work order/ contract -1	
	Successful completion certificate	

The particulars furnished in the application are true to the best of my/our knowledge & belief. I/we understand that if any of the particulars is found incorrect, even at a later stage, my / our empanelment will be cancelled & EMD can be forfeited.

(Signature & Seal of bidder)

Name of Bidder

TERMS & CONDITIONS:

1. The Successful Bidder(s) will be engaged for doing 'Electrical Audit' of Bank's Branches, ATMs & office in Assam state under Jorhat Zone of UCO Bank. (District wise list of branches is shown in Annexure- D).
2. The work is to be started in consultation with General Administration Department/ Security Department, UCO Bank, Zonal office.
3. The Successful Bidder will have to carry out the work without making hindrances to other agencies, whose works are likely to be carried out simultaneously at the same site during working hours.
4. The Successful Bidder will take all measure on the site of the work to protect the public, our staff as well as their workmen from accidents and shall be bound to bear the expenses related to loss /damage to property, loss of life/ injury / medical treatment of any person caused by the act of person doing Electrical audit and defense of every suit, action or other proceedings at law that may be brought by any persons for injury sustained owing to neglect of the above precautions from their end and to pay compensation to any such persons as per law.
5. The Successful Bidder will have to inform the names of their authorized representatives/ engineer to be deployed at the site for the work. Bidder will submit a verified copy of electrical engineering certificate along with two passport size photo of the staff or representative, who will be allotted for doing the E audit work in our branches/ATMs. Authorization to conduct the E audit in branches/ATMs will be issued from our office in the name of that staff.
6. There will be no escalation of rate during the period of rate contract.
7. No space will be provided for site office, labour camps, storage etc.
8. Canvassing in connection with tender is strictly prohibited and the tenders submitted by the applicants who resort to canvassing will be liable to rejection.
9. No payment will be made towards expenses related to transportation, accommodation, food, site office, labour camps, storage etc.
10. The Applicants may visit the locations before submission of their quotation.
11. Refundable Performance security equivalent to 10% of the cost of work as a guarantee of timely & satisfactory accomplishment of work to be deposited at the time of allotment of work to successful bidder, in case of any default it can be forfeited. Performance security deposit can be forfeited in case bidder fails to complete the allotted work at the schedule time, auditing work is not upto the level of satisfaction.
- 12. In case Bank does not satisfied with the E audit report of any branch/ ATM, bank can assign the auditor to re audit the same branch/ ATM without paying any additional charges for the re audit.**
13. If the project work, pace of work is found unsatisfactory, bank can terminate the work at any time in between by giving 7 days notice to the agency and their performance security can be forfeited.
14. Branch wise data of faults/irregularities, recommendations, suggestions in the form of excel sheet should be submitted to zonal office. Also provide estimated job work, items, equipments required to restore the normal electric arrangement in branch.

15. Bank reserves the right to accept or reject any or all quotation/s without assigning any reason.
16. **COMPLETION TIME & PENALTY FOR DELAY:** Completion time for doing the E-audit of branches, ATMs, currency chest and Zonal Office will be 60 days from the date of work order. **For delay beyond the prescribed time, Rs. 500/- per day will be charged** maximum 10% of total amount and after deduction of penalty amount charges for electrical audit will be paid. Bank's competent authority may waive penalty. May bank engage other vendor in case of delay for more than 30 days from the completion date.
17. **PAYMENT TERMS:** Payment will be made by Zonal Office against invoice after completion of job, successful submission of the copy of audit report to branches as well as Zonal Office, subject to compliance of terms of contract and statutory deductions like TDS & GST TDS as per Rule.
- Acceptance of above terms and condition as per Annexure –C

(Signature & Seal of bidder)

Name of Bidder

District wise Branch list:

SI No	Sol ID	Sol Name	Branch Type	District
1	0183	DIBRUGARH	U	Dibrugarh
2	0244	TEZPUR	SU	Sonitpur
3	0419	CHARALI	R	Vishwanath Chariali
4	0422	RANGAPARA	SU	Sonitpur
5	0426	SONARI	SU	Charaideo
6	0503	JAMUGURIHAT	R	Sonitpur
7	0546	TINSUKIA	U	TINSUKIA
8	0713	GOHPUR	SU	Vishwanath Chariali
9	0737	DULIAJAN	SU	Dibrugarh
10	0742	JORHAT	U	Jorhat
11	0791	THELAMARA	R	Sonitpur
12	0795	NAMRUP	SU	Dibrugarh
13	0851	BALIPARA	R	Sonitpur
14	0852	DHEKIAJULI	SU	Sonitpur
15	0891	KHOWANG	R	Dibrugarh
16	0893	TENGAKHAT	R	Dibrugarh
17	0899	KOHIMA BRANCH	SU	Kohima
18	1007	SIBSAGAR	SU	SIBSAGAR
19	1048	BORDUBI	R	TINSUKIA
20	1049	NORTH LAKHIMPUR	SU	North Lakhimpur
21	1050	BANDARDEWA	R	Papumpare
22	1079	HELEM	R	Vishwanath Chariali
23	1208	PANCHMILE	R	Sonitpur
24	1254	MANKOTA	R	Dibrugarh
25	1256	GORUBANDHA	R	Sonitpur
26	1336	NOWGONG	U	NOWGONG
27	1362	BORDOLONI TINALI	R	DHEMAJI
28	1384	DIKHOWMUKH	R	SIBSAGAR
29	1418	GINGIA	R	Vishwanath Chariali
30	1456	DOKOMOKA	R	Karbi Anglong
31	1482	ITANAGAR	SU	Papumpare
32	1504	JENGRAI	R	Majuli
33	1505	JAGUN	R	TINSUKIA

अंचल कार्यालय, जोरहाट Zonal Office, Jorhat , टी.एन.शर्मा पथ T.N.Sarma Path, नेहरू पार्क Nehru Park, जोरहाट Jorhat – 785001

ई-मेल E-Mail : zo.Jorahat@ucobank.co.in; zjorahat.sec@ucobank.co.in

(राजभाषा का प्रकाश – बैंक का विकास)

34	1545	BARAPATHAR	R	Karbi Anglong
35	1812	DIGBOI	SU	TINSUKIA
36	1923	HOJAI	SU	Hojai
37	1975	DIMAPUR	U	DIMAPUR
38	2241	MARGERITHA	SU	TINSUKIA
39	2269	LEPETKATA	R	Dibrugarh
40	2326	TITABAR	SU	Jorhat
41	2346	LANKA	U	Hojai
42	2363	CHUMUKEDIMA	SU	DIMAPUR
43	2441	GOLAGHAT	SU	GOLAGHAT
44	2604	DIPHUPARA	SU	DIMAPUR
45	3056	NAHARBARI	U	DIMAPUR
46	3057	NAZIRA	SU	SIBSAGAR
47	3058	RANGAGORA ROAD	U	TINSUKIA
48	3114	DHEMAJI	SU	DHEMAJI
49	3115	SILAPATHAR	SU	DHEMAJI
50	3116	JAIL ROAD JORHAT	U	Jorhat
51	3117	MISSION CHARIALI TEZPUR	SU	Sonitpur
52	3254	KOHIMA SECRETARIAT ROAD BRANCH	SU	KOHIMA
53	3418	AKUHAITO	R	Zuneboto
54	3472	HAIBORGAON	U	NOWGONG
55	3503	LAKHUTI	R	Okha
56	3512	THRIZINO	R	West Kameng
57	3557	NIRJULI	R	Papumpare
58	3627	MON	SU	Mon

Note:- R:-Rural; SU:-Semi Urban; U:-Urban

Total ATM : 61

Sl No	State	District	Branch/Loc ations	ATM ID	ATM SITE
1	Arunachal Pradesh	Papumpare	Bandardewa (06)	HR105003	ONSITE
2	Arunachal Pradesh	Papumpare	Bandardewa	VA105002	ONSITE
3	Arunachal Pradesh	Papumpare	Itanagar	VA148202	ONSITE
4	Arunachal Pradesh	Papumpare	Nirjuli	VA355701	ONSITE
5	Assam	Biswanath	Sacomato Tea Estate- Charali	VA041903	OFFSITE
6	Assam	Biswanath	Charali (06)	OR041904	ONSITE

अंचल कार्यालय, जोरहाट Zonal Office, Jorhat , टी.एन.शर्मा पथ T.N.Sarma Path, नेहरू पार्क Nehru Park, जोरहाट Jorhat – 785001

ई-मेल E-Mail : zo.Jorahat@ucobank.co.in; zjorahat.sec@ucobank.co.in

(राजभाषा का प्रकाश – बैंक का विकास)

7	Assam	Biswanath	Gohpur	VA071302	ONSITE
8	Assam	Biswanath	Helem (05)	HA107902	ONSITE
9	Assam	Biswanath	Gingia - TE	VA141802	OFFSITE
10	Assam	Biswanath	Gingia (06)	OR141803	OFFSITE
11	Assam	Choraideo	Sonari (02)	VA042602	OFFSITE
12	Assam	Choraideo	Sonari (05) - TE	VA042603	OFFSITE
15	Assam	Dibrugarh	Dibrugarh	OR018303	ONSITE
16	Assam	Dibrugarh	Duliajan	OR073703	ONSITE
17	Assam	Dibrugarh	Namrup (06)	OR079503	OFFSITE
18	Assam	Dibrugarh	Tengakhata	VA089302	OFFSITE
19	Assam	Dibrugarh	Mankota	VA125402	ONSITE
20	Assam	Dibrugarh	Lepetkata	VA226902	ONSITE
21	Assam	Golaghat	Golaghat - TE	VA244101	OFFSITE
22	Assam	Hojai	Hojai (06)	OR192305	ONSITE
23	Assam	Hojai	Hojai (05)	VA192304	OFFSITE
24	Assam	Hojai	Lanka	VA234602	ONSITE
25	Assam	Jorhat	Jorhat (06)	HA074205	OFFSITE
26	Assam	Jorhat	Titabar	VA232602	ONSITE
27	Assam	Jorhat	Jail Road	VA311602	OFFSITE
28	Assam	Karbi Anglong	Dokomoka	VA145601	ONSITE
29	Assam	Karbi Anglong	Barapathar (05)	HA154502	ONSITE
30	Assam	Majuli	Jengrai (05)	OR150403	ONSITE
31	Assam	Nowgaon	Nowgong	OR133603	ONSITE
32	Assam	Sibsagar	Sibsagar	VA100703	ONSITE
33	Assam	Sibsagar	Sibsagar - TE	VA100704	OFFSITE
34	Assam	Sibsagar	Nazira	AA305703	ONSITE
35	Assam	Sonitpur	Tezpur	VA024403	ONSITE
36	Assam	Sonitpur	Rangapara - TE	VA042203	OFFSITE
37	Assam	Sonitpur	Rangapara	VA042202	ONSITE
38	Assam	Sonitpur	Jamugurihat	OR050303	ONSITE
39	Assam	Sonitpur	Thelamara	VA079102	ONSITE
40	Assam	Sonitpur	Dhekiajuli (06) - TE	VA085205	OFFSITE
41	Assam	Sonitpur	Dhekiajuli (02)	OR085206	ONSITE
42	Assam	Sonitpur	Gorubandha	VA125602	ONSITE
43	Assam	Sonitpur	Mission Charali	AA311702	ONSITE
44	Assam	Tinsukia	Tinsukia (02)	HR054601	ONSITE
45	Assam	Tinsukia	Bordubi - TE	VA104802	OFFSITE
46	Assam	Tinsukia	Jagun	VA150502	ONSITE
47	Assam	Tinsukia	Digboi	OR181203	ONSITE
48	Assam	Tinsukia	Margeritha	VA224102	ONSITE
49	Assam	Tinsukia	Rangagora	HA305802	ONSITE

अंचल कार्यालय, जोरहाट Zonal Office, Jorhat , टी.एन.शर्मा पथ T.N.Sarma Path, नेहरू पार्क Nehru Park, जोरहाट Jorhat – 785001

ई-मेल E-Mail : zo.Jorahat@ucobank.co.in; zajorahat.sec@ucobank.co.in

(राजभाषा का प्रकाश – बैंक का विकास)

			(05)		
55	Nagaland	Dimapur	Dimapur (06)	VA197504	ONSITE
56	Nagaland	Dimapur	Chumukedi ma	OR236304	ONSITE
57	Nagaland	Dimapur	Diphupara	VA260402	ONSITE
58	Nagaland	Kohima	Kohima (06)	HR089903	ONSITE
59	Nagaland	Kohima	Kohima	VA089902	ONSITE
60	Nagaland	Kohima	NHA Kohima	VA089904	OFFSITE
61	Nagaland	Kohima	Kohima Secretariat Road	AA325402	ONSITE

अंचल कार्यालय, जोरहाट Zonal Office, Jorhat , टी.एन.शर्मा पथ T.N.Sarma Path, नेहरू पार्क Nehru Park, जोरहाट Jorhat – 785001

ई-मेल E-Mail : zo.Jorahat@ucobank.co.in; zjorahat.sec@ucobank.co.in

(राजभाषा का प्रकाश – बैंक का विकास)

ANNEXURE- E
Attached separately in other file

PART-II (PRICE BID) FOR ELECTRICAL AUDIT OF BRANCHES UNDER UCO BANK, ZONAL OFFICE, JORHAT

Bank require to conduct the Electrical audit of branches through Electrical auditors, E-auditors are expected to visit the each of the branch/ site shown in Annexure-D, prepare the E-audit report as per annexure- E. Charges for that work to be quoted in below tabulated format.

Upon receiving the duly filled E-audit report from Electrical auditor(s), bank/ branch will arrange to rectify the deficiencies through their own sources. Lowest bid would be decided on comparative evaluation of price quoted for Electrical audit per branch including ATM. Bank can negotiate with lowest bidder. In case of doubt in rate quoted in figure, words the amount quoted in words would prevail.

Charges for Electrical audit	Amount in Rs. Without GST
Total charges for Electrical audit of 58 branches with onsite ATMs and 01 Zonal Office, Jorhat	
Total charges for Electrical audit of 15 nos. of offsite ATMs	

Above charges would include, labour, transportation, halting charges, equipments, etc. only GST will be paid extra at applicable rate.

IT IS TO BE PACKED IN SEPARATE ENVELOPE MARKED AS PART- II BID.

(Signature & Seal of bidder)

Name of Bidder: